

The

# Lantern Theatre



1021 Van Ronkle  
Downtown Conway

## Rental Request Application

Complete and return this application to  
Conway Community Arts Association  
P.O. Box 603, Conway, AR 72033  
or Email to: ConwayLanternTheatre@gmail.com

CONTACT PERSON \_\_\_\_\_

ORGANIZATION NAME (if applicable) \_\_\_\_\_

CONTACT PHONE \_\_\_\_\_

CONTACT EMAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_

PURPOSE OF EVENT- PLEASE BE SPECIFIC (reception, meeting, party, dance, performance, etc)

DATE OF EVENT \_\_\_\_\_

ACTUAL TIME OF EVENT \_\_\_\_\_ TO \_\_\_\_\_

PROJECTED NUMBER OF ATTENDEES \_\_\_\_\_

WILL YOU BE NEEDING THE STAGE LIGHTING SYSTEM? \_\_\_\_\_

WILL LIQUOR BE SERVED AT THIS EVENT? \_\_\_\_\_

If liquor is being 'sold', you must provide The Lantern Theatre with a liquor permit at the time the reservation is made.

Please read the Rental Agreement for further information regarding use of The Lantern Theatre. This includes information about decorations, clean-up, stage lighting system fees, maximum number of attendees, and liability.

Conway Community Arts will make every effort to accommodate your event. However, please understand that The Lantern Theatre's schedule of events will take precedence. *Thanks!*